Act XXI of 1860

RENEWAL OF

Certificate of Registration of Societies

REGISTRATION NO. SK/ 1644 OF 2011-2012

I hereby certify that ZAHEERA MUSHTAQ FOUNDATION (ZMF) it's office situated at 1st Floor Faiz Medical Center Kumb District Khairpur Which was duly registered under the societies Registration Act, XXI of 1860 on 02-07-2011 and on the basis of submission of the intimation documents has now been renewed for a further period/ tenure till 23-09-2027. Whereafter nesessary renewal / authentication from this office for further period / tenure, would be requried, by submission of necessary required document, as per the Renewal Sheet (to be obtained from this office), for Renewal of further period/tenure, otherwise the Registration of above said Foundation shall stands to be cancelled.

Given under my hand and seal of this office at Sukkur.

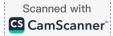
This 24th day of September 2024.

(Two Thousand and Twenty Four)

Qll_

(ABDUL QADEER BHUTTO)
PROVINCIAL ASSISTANT REGISTRAR,
JOINT STOCK COMPANIES
SUKKUR REGION SUKKUR

Office Address: Near Government Boys High School No. 01
Minara Road Sukkur



RESOLUTION

As the Meeting held on 10-09-2024 in the office of Zaheera Mushtaq Foundation (ZHF) 1st Floor Faiz Medical Center Kumb District Khairpur on today's date, in which the important decision was taken that the following members were selected. The decision was approved by the members of Foundation.

LIST OF OFFICE BEARERS FOR THE YEAR 2024-2025.

Sr.	Name in Full	Address	Designation	Signature
No				
01	Mr. Mushtaq Hussain s/o Khan Muhammad Phul	Village Muhammad Yousaf Phul P.o Talpur Wada, Shahnawaz Taluka Thari Mirwah District Khairpur	Chairman	gan/
02	Mr. Faiz Muhammad s/o Mushtaq Hussain Phul	Village Muhammad Yousaf Phul P.o Talpur Wada, Shahnawaz Taluka Thari Mirwah District Khairpur	Vice Chairman	Jary
03	Miss. Venus D/o Mushtaq Hussain Phul	Village Muhammad Yousaf Phul P.o Talpur Wada, Shahnawaz Taluka Thari Mirwah District Khairpur	General Secretary	very
04	Mr. Iqbal Hussain s/o Allah Dino Gilal	Shahbaz Colony Kumb Taluka Kotdeji District Khairpur	Joint Secretary	Spring
05	Faheem Raza s/o Niaz Muhammad	Village Muhammad Yousaf Phul P.o Talpur Wada, Shahnawaz Taluka Thari Mirwah District Khairpur	Finance Secretary	gae
06	Mr. Ashique Hussain s/o Faiz Muhammad Phuloggistrar	Kumb Taluka Kotdeji District Khairpur	Member	Harst
07	M Äkhtar Hüssain s/o Allah Warayo	Benazir Colony Kumb Taluka Kotdeji District Khairpur	Member	Appear

YOUSUFZAI & CO.

I.T.P. (679) Auditor & Accountant House No. A-1526 Qureshi Road Old Sukkur. Sukkur Tel #: 0715625191

M.S.K. Yousufzai

M.A. L.L.B

Associate Member of Institute of Bankers in Pakistan Holder of Advance Accountancy Certificate From London Chamber of Commerce London

ZAHEERA MUSHTAQ FOUNDATION (REG# 1644) KUMB DISTRICT KHAIRPUR

RECEIPT AND PAYMENT ACCOUNT FOR THE YEAR ENDE 30TH JUNE 2024

RECEIPT
Opening Balance
Income all

0.00

PAYMENT
Salaries
Rent
Medical Camps
Gynacolgy Camps for Ladies

Closing Balance

380,000.00

120,000.00 60,000.00

60,000.00 160,000.00 40,000.00 380,000.00

0.00 380,000.00

AUDIT REPORT

EXAMINED AND FOUND IN ACCORDANCE WITH THE RECORDS PRODUCED.

Yousufzai & Co. \
Auditor & Accountant

Sukkur



SOCIETIES ACT XXI OF 1860

REGISTRATION NO. SK/1644 OF 2011-2012

I hereby certify that ZAHEERA MUSHTAQ FOUNDATION (ZMF)

1ST FLOOR FAIZ MEDICAL CENTRE KUMB DISTRICT KHAIRPUR has this day been registered under the Societies Registration Act XXI of 1860.

Given under my hand at Sukkur this TWENTY FIFTH day of OCTOBER Two THOUSAND TWENTY TV/O

(KIFAYAT HUSSAIN LASHARI) PROVINCIAL ASSISTANT KEGISTRAR JOINT STOCK COMPANIES SUKKUR REGION SUKKUR

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OFFICE OF THE
PROVINCIAL ASSISTANT REGISTRAR
JOINT STOCK COMPANIES
SUKKUR REGION SUKKUR
NO.PAR/SUK/2024/ 合わ dated th

dated the 34.09, 2024

CERTIFICATE OF CONFIRMATION OF INTIMATION

This is to certify that this is in receipt of intimation from, Mr. Mushtaq Hussain Chairman of ZAHERA MUSHTAQ FOUNDATION (ZMF) it's office situated at 1st Floor Faiz Medical Center Kumb District Khairpur Registered under Societies Registration Act XXI of 1860 vide Registration No.1644 of 2011-2012 dated:02-07-2011 intimating the names of office bearers as under-

CURRENT LIST OF OFFICE BEARERS FOR THE YEAR 2024-2025

Sr No	Name in full	Designation
01	Mr. Mushtaq Hussain s/o Khan Muhammad Phul	Chairman
02	Mr. Faiz Muhammad s/o Mushtaq Hussain Phul	Vice Chairman
03	Miss. Venus D/o Mushtaq Hussain Phul	General Secretary
04	Mr. Iqbal Hussain s/o Allah Dino Gilal	Joint Secretary
05	Faheem-Raza	Finance Secretary

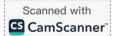
(ABDUL QADEER BHUTTO)
PROVINCIAL ASSISTANT REGISTRAR
JOINT STOCK COMPANIES
SUKKUR REGION SUKKUR

RESOLUTION

As the Meeting held on 10-09-2024 in the office of Zaheera Mushtaq Foundation (ZHF) $\mathbf{1}^{\text{st}}$ Floor Faiz Medical Center Kumb District Khairpur on today's date, in which the important decision was taken that the following members were selected. The decision was approved by the members of Foundation.

LIST OF OFFICE BEARERS FOR THE YEAR 2024-2025.

Sr. No	Name in Full	Address	Designation	Signature
01	Mr. Mushtaq Hussain s/o Khan Muhammad Phul	Village Muhammad Yousaf Phul P.o Talpur Wada, Shahnawaz Taluka Thari Mirwah District Khairpur	Chairman	agn/
02	Mr. Faiz Muhammad s/o Mushtaq Hussain Phul	Village Muhammad Yousaf Phul P.o Talpur Wada, Shahnawaz Taluka Thari Mirwah District Khairpur	Vice Chairman	Jary
03	Miss. Venus D/o Mushtaq Hussain Phul	Village Muhammad Yousaf Phul P.o Talpur Wada, Shahnawaz Taluka Thari Mirwah District Khairpur	General Secretary	venis
04	Mr. Iqbal Hussain s/o Allah Dino Gilal	Shahbaz Colony Kumb Taluka Kotdeji District Khairpur	Joint Secretary	Afra
05	Faheem Raza s/o Niaz Muhammad	Village Muhammad Yousaf Phul P.o Talpur Wada, Shahnawaz Taluka Thari Mirwah District Khairpur	Finance Secretary	god
06	Mr. Ashique Hussain s/o Faiz Muhammad Phul	Kumb Taluka Kotdeji District Khairpur	Member	Agriff
07	Mr. Akhtar Hüssain S/o Allah Warayo	Benazir Colony Kumb Taluka Kotdeji District Khairpur	Member	Appea



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I.T.P. (679) Auditor & Accountant House No. A-1526 Qureshi Road Old Sukkur. Sukkur Tel #: 0715625191

M.S.K. Yousufzai

M.A. L.L.B

Associate Member of Institute of Bankers in Pakistan Holder of Advance Accountancy Certificate From London Chamber of Commerce London

ZAHEERA MUSHTAQ FOUNDATION (REG# 1644) KUMB DISTRICT KHAIRPUR

RECEIPT AND PAYMENT ACCOUNT FOR THE YEAR ENDE 30TH JUNE 2024

RECEIPT

Opening Balance Income all **PAYMENT**

0.00 380,000.00

Salaries
Rent
Medical Camps
Gynacolgy Camps for Ladies

160,000.00 40,000.00 380,000.00 0.00

120,000.00

60,000.00

380,000.00

Closing Balance

380,000.00

AUDIT REPORT

EXAMINED AND FOUND IN ACCORDANCE WITH THE RECORDS PRODUCED.

Yousufzai & Co.

Auditor & Accountant Sukkur

AMENDED CONSTITUTION OF

ZAHEERA MUSHTAQ FOUNDATION (ZMF) 1st FLOOR FAIZ MEDICAL CENTRE KUMB DISTRICT KHAIRPUR

Article No.1. NAME OF FOUNDATION

The name of the Foundation shall be Zaheera Mushtaq Foundation (ZMF)

Article No.2. ADDRESS OF FOUNDATION

The Principal Office of the Foundation shall be at 1st Floor Faiz Medical Centre Kumb District Khairpur.

Article No.3. AREA OF OPERATION

The area of operation of the Foundation shall be Sindh province.

Article No.4. AIMS AND OBJECTS

3.

- To work for the promotion of Education Science and dissipation of useful knowledge for the betterment of Members & public in general
- To maintain Libraries and Reading Rooms & establish/open and maintain Public Museums and Galleries of Painting and other work for General use amongst Members and public in general.

To arrange seminars Conferences and debates for Mother and Child Health care, Education and awareness against women violence and to prepare shelter houses for women.

To provide Medical facilities & to work for promotion Homeopathic, Technical Professional Education to the members and public in general.

To make efforts for development of Cultural activities & work actively for poverty alleviation and the eradication of literacy and social evils.

To work for awareness of Environment Protection

Contd...2.

Page-2

- 7 Rural Credit Program, Sustainable Agriculture, Gender & Development
- To provide training and guidance to the women for playing a leading role in the Development of Foundation.
- To promote the Art and Culture.

Article.No.5

NATURE OFN THE FOUNDATION

The Foundation shall be non-Political Body and will work solely for Education and Welfare purpose.

Article No.6. MEMBERSHIP.

A. ELGIBILLITY OF MEMBERSHIP

Any person having the following qualification shall be eligible for membership of the Foundation.

- i. Who is of above 18 years of age.
- ii. Who is a Pakistani.
- iii. Who has reputable character and sound mind.
- iv. Who agrees to abide by the constitution and by-laws of the Foundation and supports the aims and objectives of the Foundation.
- Who agrees to pay the prescribed fee of the Foundation.
- No. employee of the Foundation can become member of the Foundation.

B. <u>CATEGORIS OF MEMBERSHIP</u>

i. Chief Patron/Patron

A person who pays Rs. 10,000 or more in lump sum to the Foundation and whose suggestions with the Foundation is deemed by the Executive Committee helpful for the promotion of the objectives of the Foundation shall be invited by the Executive Committee to be its Patron Condition A (ii) of Article No.6 shall not apply on this category.

Life Member.

A person who pays Rs.5,000 lump sum to the Foundation shall be invited by the Executive Committee to become a life member of the Foundation.

Ordinary Member.

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A person whose application for membership is approved by the Executive Committee shall become ordinary member of the Foundation on payment of an annual membership fee of Rs. 500/-

Cont...P/3.

PROCEDURE FOR ADMIISION OF MEMBERSHIP C.

Patron

Person who fulfils the condition laid down under Article 6-B (I) may be invited by the Executive committee to come patron of the Foundation.

ii Life Members & Ordinary Member.

Persons having qualifications as laid down in Article 6-A desirous to become life members or ordinary member shall apply on prescribed from of the Foundation, to the Executive Committee which shall have the power to accept or reject any such application. A person shall become life member or ordinary member only after payment of the prescribed fee.

PROCEDURE OF REJECTION D.

- i. Persons whose applications for membership are rejected by the Executive Committee can apply again after a lapse of six months.
- The application rejected second time by the executive committee shall ii. be put before the General body meeting for consideration given reasons for rejection.
- A person whose application has been rejected by the Executive iii. committee will have the right to appeal to the General body whose decision shall be the final.
- RIGHTS & PREVILEGES OF MEMBERSHIP. E.
- Following categories of members shall have the right to vote and take part in the meetings / functions of the Foundation and hold office in it. thu Regiod:

Life Members. Ordinary Members.

RUlii. C Members who have not cleared their dues by the due date will not have the right to vote or seek election or participation in any activity of the Foundation.

Cont...P/4



Page No.4

F. PROCEDURE OF SUSPENSION, CANCELLATION & RESIGNATION OF MEMBERSHIP.

Membership may be terminated on any one of the following ground.

- i. For non-payment of subscription up to 30 days after due date. The honorary Finance Secretary will issue 15 days notice to all members. Who are in arrears prior to the due date. The second notice of 30 days will be given at the expiry of the first notice period if the dues are not cleared and after second notice the person concerned will ipso-facto ceased to be a member.
- ii. Absence from meeting (General Body & Executive Committee). A member who fails to attend 3 consecutive meetings without prior intimation, without justification, shall cease to be a member of the Executive committee or General body, as the case may be.
- iii. Conduct being detrimental.

If the conduct of any member is deemed by the Executive Committee to be prejudicial to the interest of the Foundation or calculated to bring the agency into dis-reputation, his membership can be suspended/cancelled according to the following procedure:-

a. He shall be given a notice of at least 15 days by the Executive committee during which he shall submit a written explanation of his conduct.

b. In the event of explanation being found unsatisfactory the Executive committee may either administer a warning or may ask the member to resign his membership from the Foundation forth with.

In the event of the said member refusing to resign, when asked to do so, the Executive committee in a special meeting may decide the case finally with 34 majority of the total strength of the Executive committee.

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Joint Stock Companies
Sukkur Region Sukkus

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d. For reasons to be recorded in writing, the Executive committee with ¾ majority of its membership may suspended forth with the membership of a defaulting member maximum for a period of 3 months, during which the Executive committee shall be bound to take final decision.

iv. Resignation.

Any member may on this own accord terminate this membership by sending his resignation in writing to the General Secretary, Executive Committee may accept resignation provided all the outstanding dues have been cleared by him.

v. DEATH OF THE MEMBER

vi. Procedure of restoration of membership.

i. Non Payment.

In case it is due to not payment of membership fees as per article 6F (I) his membership may be restored after payment of all the dues outstanding against the members subject to the approval of the Executive Committee.

In case this conduct being detrimental to the interest of the Foundation, the Executive Committee if is satisfied, may restore his membership after he is satisfied, may restore his membership after he gives a written assurance that he will not work against the interest of the Foundation.

iii. In case the persons membership is not restored by the Executive Committee, he shall have the right to appeal to the General body which by a majority of 2/3 of the members present in voting may restore his membership. Decision of the General body on this subject shall be final.

Article No.7

The Foundation shall consist of the General body and the Executive Committee.

FOUNDATION STRUCTURE.

Article No.8 A.General Body.

The General body of the Foundation shall be composed of life members and ordinary members.

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Page No.6.

POWERS AND FUNCTION OF GENERAL BODY.

- The General body shall determine the policy and program of the Foundation and approved fiscal budget submitted by the Executive Committee.
- It will hold elections of office bearers and members of the Executive Committee as and when due through Election committee elected by it.
- iii. It will appoint Local Accountant for the purpose of auditing the account of the Foundation.
- iv. It will approve the report and audited statement of accounts of the previous year, submitted by the Executive Committee.
- It will decide the appeals filed by members and matters referred by the Executive Committee.
- vi. It shall amend in the constitution of the Foundation as and when necessary, in accordance with Article 14 of the constitution.

EXECUTIVE COMMITTEE.

The Executive committee of the Foundation shall be composed the following office bearers and members:

1.	Chairman	One
2.	Vice Chairman	One
3.	General Secretary	One
4.	Joint Secretary	One
5.	Finance Secretary	One

POWERS AND FUNCTION OF EXECUTIVE COMMITTEE

- 1. The act and represent the Foundation in all matters and execute the policy and decisions of the General body.
- 2. To appoint, from members of the Foundation such sub committee (s) for any specific purposes as may be necessary. It will have the right/of co-opting members to serve on their sub committee for specific purpose to such sub-committee (s) shall submit to reports to the Executive Committee on completion of the tasks assigned to them within stipulated time after completion of tasks.

Cont...P/7.

Page No.7.

- To invite, nominate, accepts, suspend, cancel or restore the membership of person (s) according to the provisions of Article (6) of the constitution.
- To appoint, suspend punish or dismiss paid staff of the Foundation if deemed necessary. It shall also determine the terms and conditions of the employment of staff.
- To prepare schemes, budget and progress reports and be responsible for the maintenance and safe custody of the office records, property, etc.
- 6. If vacancy occurs in the Executive Committee it can co-opt members (s) if half or more than half of the terms of office is over. If vacancy occurs before half the tenure of office is over, the General body shall fill it in.
- It shall prepare Annual Reports, Audited Accounts and present them to the General body for approval.
- It shall fix the date, time and place for holding annual General body meeting as and when due.
- After the election the committee shall draw-up the programs of the Foundation and be responsible for it's implementation.
- 10. The committee shall keep a register of members to be maintained and kept up to date in which the name and addresses of all-
- categories of members of the Foundation shall be entered, with the payments made by each of them by way of donation or subscription as the case may be.
- 11. All office bearers and members of the Executive Committee shall not charge any remuneration.
- 12. All property movable as well as immovable belonging to the Foundation shall vest in the Executive Committee through General Secretary who shall administer it for only the aim and objects of the Foundation.

Cont...P/8.

Page No.8.

Article No: (9) Power & Function of office bearers.

A. CHAIRMAN

- The Chairman shall be the constitutional Head of the Foundation.
 he shall preside over meeting of the Executive Committee and
 General body. he would adjourn the meetings of Executive
 Committee and General body if the considered that the
 proceedings are injurious to the interest of the Foundation. Such
 adjourned meetings would be held within one week from the date
 of adjournments.
- 2. He shall insure that the constitution is duly carried out in all respects.
- He shall keep himself informed of all the activities of the Foundation.
- 4. He shall supervise the working of the Foundation guide and help the office bearers and members in discharge of their duties towards the Foundation.
- 5. He shall exercise the right of casting vote in any of the meeting of the Foundation.
- In case of emergency she shall have powers to meet expenditure up to Rs. 10,000. subjected to the approval by the Executive Committee in its subsequence meeting.

B. VICE CHAIRMAN.

- 1. The Vice Chairman shall assist the Chairman in the discharge of his duties as may be assigned him by the Chairman so far as they relate to his office.
- 2. In The absence of the Chairman the vice Chairman shall assume the powers and functions of the Chairman.

C. GENRAL SECRETARY.

1. The General secretary shall be the Chief Executive Officer of the Corondation,

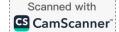
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Page No.9.

- 2. He in consultation with the Chairman Shall prepare the agenda, Call meetings of the general body and Executive committee in accordance with the provision of the constitution, prepare and put up the minutes of the last meeting in the subsequent meeting for confirmation and maintain proper record of the same. He shall be responsible for execution of all the resolutions and directive of he executive committee and general body.
- 3. He shall prepare annual report about the work done by the Foundation and submit it in the meeting of Executive committee for consideration and approval and subsequently in the General body meeting, as the case may be.
- 4. He shall be responsible for submission of reports and returns as desired by the registration authority. He shall be responsible for office management and the record of all the Foundation.
- 5. He shall conduct himself or otherwise designate a person to make all the correspondence on behalf of the Foundation, except on policy matters for which price approval and instruction of the Executive committee shall be necessary.
- 6. He shall be responsible for the general supervision of the office staff and services of the Foundation. The Executive committee may delegate to him to power to appoint, dismiss and take punitive action against the paid staff of the Foundation.
- He or any other person nominated by him shall verify all bills, vouchers, etc and forward them to the Finance Secretary for scrutiny and payments as per rules.
- 8. He shall be the Ex-office member of all sub-committees.
- 9. In case of an emergency he shall have powers to meet expenditure of no limits subjects to the approval by the Executive committee in its subsequent meeting.

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Page No.10

D. JOINT SECRETARY.

- 1. He shall assist the General Secretary in the discharge of his duties
- 2. He shall perform such duties as may be assigned to him by the General Secretary in so far as the relate to the office.
- 3. In the absence of the General Secretary the joint Secretary with the permission of General Secretary shall perform all the duties of General Secretary.

E. FINANCE SECRETARY

- 1. The Finance Secretary shall maintain accounts of the income and expenditure, and be in charge of the finance of the Foundation.
- He shall operate the Bank Accounts of the Foundation under joint signature of the Chairman or General Secretary as may be decided by the Executive Committee.
- He shall with in a week of receipt deposit all the amount in the Bank duly approved by the Executive Committee in the accounts of the organization.
- 4. He shall be responsible for proper auditing of the Foundation Account by an auditor duly appointed by the General body.
- 5. He shall receive and collect all donations grants in Aid.
- 6. He shall prepare the annual budget and place it before the Executive committee for approval prior to its session to the General body of the Foundation.
- 7. He shall get the account examined by the General Secretary and Chairman quarterly and put up the quarterly report of the accounts and statement of fees and other such dues payable by the member and shall suggest the means of increasing their source of income of the Foundation.

8. He shall keep with him impress cash for day to day expenditure and the amount shall be fixed by the Executive Committee.

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Article No: (10) MEETINGS.

- All meetings of the Foundation shall stand adjourned for 7 days if within half and hour of the appointed time quorum is not formed
- 2. No fresh notice shall be needed for an adjoined meeting and the meeting shall be held on the same day time and place in the following week, in case the day of meeting falls on the holiday, it will be held on the next working day. No quorum would be would be required for such meeting provision for this section shall no apply to the requisitioned meeting.
- 3. No quorum shall be required for an adjoined meeting.
- 4. A requisitioned meeting shall stand dissolved if within half an hour of the appointed time no quorum is formed. A requisitioned meeting for the same business shall not be called for a period of 6 months from the dissolved requisitioned meeting. The decision taken in such a meeting shall be valid only of it is supported by a two-third majority of the members present and shall have all the force of a meeting if it was called by the General Secretary.
- 5. If any office bearer or executive members or member of the Foundation fails to attend three consecutive meetings of the Foundation without prior and written intimation, he/she shall cease to be an office bearer/executive member of the Society.

A. ANNUAL GENERAL BODY MEETING

The Annual General body meeting of the Foundation shall be held within two months of the expiry of the fiscal year i.e financial, to transact the following business.

- 1. Executive business as mentioned under Article 8 (A)
- 2. Matters referred to by the Executive Committee.
- 3. Any other matter permitted by the Chair.

NOTICE.

An annual general meeting shall be called after give 15 days written notice under postal certificate. If necessary it may by published in local newspaper.

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Provincial Assistant Registrar
Joint Stock Companies
Sukkur Region Sukkur

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Two Third of the total members of the Foundation in good Standing, shall constitute the quorum at the annual general meeting or any other meeting of the general body.

B. SPECIAL OR EMERGENCY MEETING OF GENERAL BODY.

1. MEETING

A special or emergency meeting of General body may be called by the General Secretary in consultation with the Chairman

2. NOTICE

Such meeting will require a written notice of at least 3 days.

3. QUORUM

Fifty percent of the total members in good standing shall constitute the quorum.

C. REQUISITIONED MEETING OF GENERAL BODY MEETING.

1. MEETING

On a written request form two-third members of General body in good standing, the General Secretary shall call the meeting of General body for special business. In case, the General Secretary upon the receipt of requisition, the requisitionist may them selves convene General body meeting for business.

2. NOTICE

Such meeting will require a written notice of at least 15 days.

3. OUORUM

the quorum.

Cont...P/13

D. EXECUTIVE COMMITTEE MEETING

1. The Executive Committee will ordinarily meet at least once in three months.

2. Notice

A notice of 7 days will be necessary for an ordinary meeting of the Executive Committee .

3. Quorum

A special or emergency meeting of the Executive Committee may be called at the description of the Chairman or General Secretary at a notice of 48 hours. One third of the members shall from the quorum for a meeting of the Executive Committee.

Article No. (11) TERMS OF OFFICE.

- The terms of office shall be for a period of Two years for all office bearers and members of the Executive Committee.
- ii. The Executive Committee must hand over charge to the newly elected Executive Committees within 15 days after the election. The handing over and taking over will be carried out under the supervision of the Election Committee.
- No office bearers shall hold the same office for more then two(2) consecutive terms.

Article No.(12). ELECTIONS.

iv. The Election of office bearers and Executive members of the Executive Committee will be held after Twp years within two months of the expiry if the term of office i.e. 30th June, of every Two year.

An election committee consisting of three members, including its Chairman, shall be elected at the Annual General body meeting to arrange and conduct elections of the office bearers and members of the Executive Committee.

Cont...P/14.

Page No.14.

- vi. The members of the Election Committee will not entitled to seek election for any post in the Executive Committee.
- vii. The Election will be held by secret ballot and each member will have one vote.
- viii. The office bearers and members of the Executive Committee shall be elected in the General body meeting held on a special date with such notice being putting on the Notice Board in the Foundation premises 15 days before the election.
- ix. The Notice, giving the date, time and place of election meeting of the General body would also be sent to all the members by post under postal certificate at least 15 days before the date of election
- x. Nomination paper of candidate bearing signature of the proposer and seconded who are bonafied members shall be submitted to the Chairman Election Committee one week before the election date. The candidates can withdraw within two days of the submission of papers.
- xi. The Executive Committee shall continue to hold office and discharge its duties in accordance with the constitution until, such time as the new Executive Committee and office bearers are elected. First election of the Foundation shall be held by the founder members and the above procedure shall not be applicable for the first election.

Article No.(13) FINANCIAL ADMINISTRATION:

- A. The financial year of the Foundation shall be from 1st July to 30th June of the subsequent year.
- B. The funds of the Foundation shall be kept in a schedule Bank approved by the Executive Committee.

Chairman, Treasure and General Secretary with the provision of Chairman, two of three to sign the cheque.

Cont...P/15.

Page No.15.

- D. The accounts of the Foundation shall by audited annually by an Accountant, appointed by the Executive Committee in accordance with standard practices.
- E. For acquiring / disposing off any property / equipment costing over Rs. 500,000/- approval of the General body shall be necessary.
- F. The money, income and property of the Foundation however derived shall be applicable solely towards the promotion of the objects of the Foundation.
- G. No portion of the money, income and property of the Foundation shall be paid or transferred directly by way of profit dividends bonds or other wise to any of it members or relatives.
- H. To accept credit/grants/donation/loan money, and immoveable property subscription from any government, agencies, authorities companies, or person for any one or more of the objects of the Foundation.
- I Poverty alleviation.

Article No.14. AMMENDMENTS IN THE CONSTITUTION:

- 1. Amendment in the Constitution shall made in a special meeting of the General body called for this purpose.
- 2. Any member wishing to suggest an amendment in the constitution may may do so by writing to the Executive committee. After approval of the Executive Committee the purposed amendment shall be circulated circulated among all the members of the General Body, along with notice of the meeting at which the amendment is to considered at least 30 days prior to the date of the meeting proposal amendments received from members up to 7 days before the date of the General Body meeting will be laced before it for consideration. The amendment must be approved by 3/5 majority of the total membership of the General Body in good standing.
 - 3. The Foundation shall not make any change in the Constitution, Memorandum of Article or Foundation rules and regulation or by laws, without the prior approval of the General Body.

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Page No.16.

Article No.(15). DISSOLUTIN OF THE FOUNDATION.

- i. The Foundation shall be dissolved in accordance with the rules and regulation of the Registration Authority, Government of Sindh.
- ii. Dissolution shall only be decided at special meeting of General body, specially called for the purpose, with a fortnight notice. The decision taken would be communicated to the Registration Authority, for further necessary action.
- iii. In the event of the dissolution of the Foundation its asset, left after meeting its liabilities if any, shall be transferred to any other registered Voluntary Agencies having similar objective, under instructions of the Registration Authority, within three (3) months.

1. Chairman

2. Vice Chairman

3. General Secretary

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